

# HENNESSEY'S

BAR—KITCHEN—GARDEN

DIGBETH | BIRMINGHAM

## COVID 19 Risk Assessment

This Risk Assessment has been carried out on 24<sup>th</sup> June 2020 specifically to mitigate the risks of spreading COVID 19.

What are the hazards	Who Might be harmed	Controls required	Additional Controls	Action by who	Action by When	Action completed
Spread of COVID 19	All Staff Visitors Delivery Drivers	<b>HANDWASHING</b> <ul style="list-style-type: none"><li>• Hand washing facilities available behind bar, kitchen &amp; toilets</li><li>• Signage in each area advising hand washing for 20 seconds in line with guidance</li></ul> <b>HAND DRYING</b> <ul style="list-style-type: none"><li>• Air dryers available in all toilets</li><li>• Paper towels available in all staff areas</li></ul>	<b>HANDWASHING</b> <ul style="list-style-type: none"><li>• Reminder messages throughout their visit to both staff and visitors to wash hands on arrival and throughout their visit</li></ul> <ul style="list-style-type: none"><li>• Ensure all dryers in full working order</li><li>• Ensure paper towels are fully stocked</li></ul>			✓  ✓  ✓

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		<p><b><u>HAND SANITISING</u></b></p> <ul style="list-style-type: none"> <li>• Hand sanitising units installed throughout the venue for use by staff and customers</li> <li>• Signage next to each sanitiser to remind constant use</li> </ul> <p><b><u>PPE</u></b></p> <ul style="list-style-type: none"> <li>• Public Health Guidance on the use of PPE to protect against COVID 19 relates to health care settings. In all other settings we are asked to observe social distancing and practice good hand hygiene.</li> <li>• Face shields, disposable gloves and aprons available for use by staff</li> <li>• Customers may choose to wear their own PPE</li> </ul> <p><b><u>MAIN EXIT/ENTRANCE</u></b></p> <ul style="list-style-type: none"> <li>• Doors on Allison St to be <b>ENTRANCE ONLY</b></li> <li>• Doors on Meriden St to be <b>EXIT ONLY</b></li> <li>• Clear signage in place</li> </ul>	<ul style="list-style-type: none"> <li>• Sanitisers must be refilled at all times</li> <li>• Moisturisers in place throughout staffing areas to protect skin</li> <li>• Reminders given to staff to look after their hands to ensure no sores</li> <li>• Ensure stock levels are maintained</li> <li>• System advertised on Social Media Platforms</li> <li>• Signage to support system</li> <li>• Door supervisors to be present initially at all times until system established and remain in place during expected busy periods.</li> </ul>	Management	Ongoing	<p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p> <p style="text-align: center;">✓</p>









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		<p><b>SMOKING AREA</b></p> <ul style="list-style-type: none"> <li>• Small smoking area with social distancing marking created and signposted.</li> <li>• Customers seated outside can smoke at their table</li> </ul> <p><b><u>TOILETS</u></b></p> <ul style="list-style-type: none"> <li>• Signage at each end of the toilet corridor to ensure people check it is clear before entering</li> <li>• Solid doors fixed open to ensure customers can see anyone coming in/out</li> <li>• Sanitiser fitted in toilets to enable customers to sanitise toilet seats if required</li> <li>• Selected Urinals out of use to enable social distancing</li> </ul> <p><b><u>DELIVERIES</u></b></p> <ul style="list-style-type: none"> <li>• Deliveries to main bar subject to same rules as customers and staff</li> <li>• Deliveries to cellar can all be left in the central</li> </ul>	<ul style="list-style-type: none"> <li>• Management checks will be in place</li> <li>• Management to monitor this and employ a supervisor if deemed necessary</li> <li>• Management to monitor this and employ a supervisor if deemed necessary</li> <li>• Delivery drivers to be advised upon arrival.</li> </ul>	<p>All Supervisors</p> <p>All supervisors</p> <p>All staff</p> <p>Management</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	





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		<ul style="list-style-type: none"> <li>• Walk ins will be taken at the door using photo ID</li> </ul> <p><b><u>CHILDREN</u></b></p> <ul style="list-style-type: none"> <li>• Children are welcome with parents/guardians to enjoy a meal</li> <li>• Once the meal is finished children will have to leave to ensure social distancing is met</li> </ul> <p><b><u>TRAINING</u></b></p> <p>All staff to receive bespoke on line training prior to returning to work</p> <p><b><u>QUEUEING</u></b></p> <p>There will be different needs dependent on peak times</p> <ul style="list-style-type: none"> <li>• Peak times we will have an SIA supervisor on both doors accompanied by a manager at entrance. The queue will be marked with railings &amp; 1m+ spots on the floor</li> <li>• Off peak – we wont have SIA but a system stating please wait here to be seated together with signage.</li> </ul>		Supervisors	Ongoing	
				Management	03.07.20	✓
				Management	Ongoing	✓

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		<ul style="list-style-type: none"> <li>• All customers will be shown the their tables where they will receive a full explanation of systems in place to help us stay COVID secure</li> </ul> <p><b><u>GAMING MACHINES/POOL</u></b></p> <ul style="list-style-type: none"> <li>• All machines will be out of use initially</li> </ul> <p><b><u>CAPACITY</u></b></p> <ul style="list-style-type: none"> <li>• Capacity in each room is significantly reduced and will vary dependent on no in a group on each table</li> <li>• Customers are only allowed to use tables so there will be no additional standing</li> <li>• Current capacity inside is 60</li> <li>• This will increase as soon as extension is complete in next few days</li> <li>• Maximum capacity undercover outside is 59</li> <li>• Uncovered max capacity is 24</li> <li>• When balcony opens this will increase</li> </ul>		Management	Ongoing	✓

UPDATE 1.0 26.06.20

Update 2.0 02.07.20

Update 3.0 03.07.20